

Course Outline

University of Florida School of Theatre + Dance
Spring 2022
Monday/Wednesday 8:30am-10:25am
Location: Conference Room

Instructor: Kristen Martino
Email: martinok@ufl.edu
Office: 206 McGuire Pavilion
Office phone: 352-294-0456
Office Hours: By appointment

Purpose of Course: In this semester of scene design, you will build and refine your artistic and technical scenography abilities through the design of various types and styles of production. The project venues will challenge you to solve the designs in a unique and innovative manner. The expectations for your design work are exceedingly high. Your designs are required to be supportive of the script, be exciting to you, and be compelling. As this is a collaborative art form, responding to discussions and critiques is a critical component towards success within this class.

Objectives- By the end of this course, students will:

1. Be able to produce design deliverables at a professional-level quality
2. Improve their depth of understanding on creating compelling design choices
3. Comfortably design complex, multi-scene shows

Materials, Supplies, and Software: Students will need access to a personal computer with the following software installed:

- **AutoCAD-** Free to students
- **Sketchup Pro-** \$55/year for students or free through UFAPPS
- **Keyframe Animation** (Sketchup Plugin)- \$42 (permanent license) or \$20/year
- **Rendering Software-** Can include programs such as Podium, Capture, Lumion, etc. (students choice)
- **Video editing software** (I use iMovie but for the non-Mac users, anything comparable will work. Simple is best.
- **Adobe Photoshop**– Adobe has a student package that includes all of their programs available for \$19.99/month or \$239.88/year or through UF Computing Help Desk for \$140/year or \$77/six months:
<https://helpdesk.ufl.edu/software-services/adobe/>. If you want just Adobe Photoshop (all that is required for this course) you can obtain that for \$9.99/ month or \$119.88/year with the “Photography package”:
<https://www.adobe.com/creativecloud/plans.html?plan=individual&filter=all&promoid=PYPVPZQK&mv=other>

Students will need various model-making supplies including foam core, illustration board, Bristol board, and various other materials used to create scale replicas of their designs. The exact materials needed will vary from student to student with the design choices made for that particular project. As a student in design, the expense of art supplies is an integral and expected component of your education.

Recommended Texts: There are no required texts for this course, but the following are excellent resources:

Designer Drafting and Visualizing for the Entertainment World by Patricia Woodbridge

AutoCAD for Theatrical Drafting: A Resource for Designers and Technical Directors by John Keisling

Model Making Methods and Materials by David Neat

Designing and Drawing for the Theatre by Lynn Pecktal

Attendance: The success of this course is based on discussion and class participation. Attendance is vital. Only one (1) unexcused absence from class will be permitted without penalty. Each additional unexcused absence will lower your final grade by 5%. Two (2) late arrivals and/or early departures to/from class will count as one (1) absence. Three unexcused absences will result in a failing grade in this class. Excused absences are consistent with university policies in the undergraduate catalog and require appropriate documentation.

([https:// catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/](https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/))

The concepts and principles are presented systematically and cumulatively, with each project building on previous concepts and techniques. Therefore, attendance and punctuality are expected. If you do not have the work completed, you are expected to attend class anyway; bring to class whatever work you have done to that point. If you do miss class, it is your responsibility to make up the work missed in a timely fashion. You are responsible for all work due during the semester.

The instructor will endeavor to adhere to the course schedule/project due dates but some adjustments are likely to be required. As a project-based course, self-direction and time management are extremely important.

Critiques: Numerous times during the semester will include an in-class critique/feedback session of your materials. In our critiques, we will look at one another's work, discuss its successes and ways it can be improved. These critiques will give you a chance to present your work, develop your skill at responding to work, and learn from each other. When speaking of someone's work, your comments are expected to be respectful, honest, clear, and professional.

Grading & Expectations: Scoring design work is extremely subjective; there are no defined right or wrong solutions in this field. The grades are based on the level of achievement and accomplishments on the different aspects of your projects, the strength of the design, technical evolution and on your overall improvement, growth and commitment. Your grade will be strongly affected by your completeness, consistency and cleanliness of your design materials as well as their ability to communicate your ideas. You must be self-motivated and manage your time effectively. All deadlines are final. Students are encouraged to share ideas but you are expected to do your own work. Academic fraud or plagiarism are not acceptable and will result, at a minimum, in a zero credit for that assignment. Basic grading criteria is as follows:

- A: Compelling and solid design choices, presented professionally, well thought-out, organized
- B: Good design choices, acceptable presentation and organization, missing the last bit to push it to the next level
- C: Unclear and muddy design choices, work seems half-done, little time was taken to present the work professionally
- D: Convoluted, over-complicated design choices, missing work, un-organized, materials presented in an artless manner
- E: Lacks any clear design ideas, consistently missing work or no work completed, no thought to presentation

The policies outlined by the university for grading and for assigning grade points can be located at this website: <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

A 94-100%. A- 90-93%		
B+ 87-89%	B 83-86%	B- 80-82%
C+ 77-79%. C 73-76%	C- 70-72%	
D 68-69%	E 0-67%	

Grading Breakdown:

Attendance and Participation: 10%

Project 1: 45% (Total)

- 5% Initials
- 10% Prelims
- 10% Revisions
- 20% Final

Project 2: 45% (Total)

- 5% Initials
- 10% Prelims
- 10% Revisions
- 20% Final

Total: 100%

In order to receive full credit, students must upload to Canvas the digital files of that day's assignments by the end of class. Failure to upload documents and files to Canvas will result in receiving half-credit for the work.

In this industry, keeping information readily available to all members of the team is critical.

Mobile Phones: Please turn off all phones or place them in silent mode while in class. The use of cell phones or other mobile devices is disruptive, and therefore is prohibited during class. Except in emergencies, those using such devices must leave the classroom for the remainder of the class.

Class Demeanor: Students are expected to arrive to class on time and behave in a manner that is respectful to the instructor and to fellow students. Opinions held by other students should be respected in discussion, and conversations that do not contribute to the discussion should be held at a minimum, if at all. Potentially offensive subject material should at minimum be accompanied with a warning to the viewer or avoided altogether. While the instructor approves of critical thinking and controversial topics there will be no tolerance of any comment of content containing harassment; violent, threatening, defrauding or obscene material; accessing or publishing pornographic, sexual comments or images, racial slurs, gender-specific comments; any comments that could reasonably offend someone based on their age, sexual orientation, religious or political beliefs, marital or parental status, physical features, national origin, or disability.

Classroom Culture: This class is a learning community in which all are welcomed and equally valued, regardless of background or identity category. I encourage you to share your experiences (as they are relevant to the course) and to learn from others' experiences, particularly when they are different from your own. In this classroom, you have a right to your own identity. This includes being called by your preferred name, pronounced correctly, and the use of correct pronouns. You have the right to adjust those things at any point in your education. If there are aspects of the instruction of this course that result in barriers to your inclusion, please contact me privately.

Online Course Evaluations: Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students <https://evaluations.ufl.edu/results/>

University Honesty Policy: UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. Click here to read the Conduct Code. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Students Requiring Accommodations: Students with disabilities requesting accommodations should first register with the Disability Resource Center (352- 392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

In-class recording: Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

Publication without permission of the instructor is prohibited. To "publish" means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student

Disclaimer: This syllabus represents the instructor's current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.

COVID-19: In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.
- You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
 - Sanitizing supplies are available in the classroom if you wish to wipe down your equipment and tools
 - Hand sanitizing stations will be located in every classroom.
- If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 (or email covid@shcc.ufl.edu) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the [UF Health Screen, Test & Protect website](#) for more information.
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
 - If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit coronavirus.UFHealth.org and coronavirus.ufl.edu for up-to-date information about COVID-19 and vaccination.

Health and Wellness Recourses:

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care](#) website to refer or report a concern and a team member will reach out to the student in distress

Counseling and Wellness Center: Visit the [Counseling and Wellness Center](#) website or call 352-392-1575 for information on crisis services as well as non-crisis services

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the [Student Health Care Center](#) website

University Police Department: Visit [UF Police Department](#) website or call 352-392-1111 (or 9-1-1 for emergencies)

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the [UF Health Emergency Room and Trauma Center](#) website

GatorWell Health Promotion Services: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the [GatorWell](#) website or call 352-273-4450

Academic Resources

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers

Student Complaints On-Campus: Visit the [Student Honor Code and Student Conduct Code](#) webpage for more information

On-Line Students Complaints: View the [Distance Learning Student Complaint Process](#)

Course Schedule (SUBJECT TO CHANGE):

Date	Class Topic	Focus
W Jan 5	Introduction	Overview, expectations, document introduction
M Jan 10	Lecture	Drafting
W Jan 12	CB-Script Discussion	-Scenic breakdown -General inspiration layout
M Jan 17	NO CLASS	MLK DAY
W Jan 19	CB-Initials	-Scenic research/inspiration layouts -Thumbnail/rough sketches
M Jan 24	ZOOM ONLY	Drafting
W Jan 26	ZOOM ONLY	Drafting
M Jan 31	Lecture	Drafting
W Feb 2	CB- Prelims	-Updated research/inspiration layout -Grey marker or shaded sketch (monochrome) or white model -AutoCAD groundplan and center line section
M Feb 7	Lecture	Advanced Model Making
W Feb 9	CB- Revisions	-Updated research/inspiration layouts -Revised sketch or white model -Prelim drafting packet: groundplan, center line section, and elevations of all major units
M Feb 14	Lecture	Advanced Model Making
W Feb 16	CB- Model Check-in	-Color ¼" scale model (at least 50% complete)
M Feb 21	Lecture	Advanced Model Making
W Feb 23	CB- Finals	-Written design statement -Color ¼" scale model -Model photo layout -Revised drafting packet: groundplan, center line section, and elevations of all major units
M Feb 28	Lecture	Drafting: Composite Groundplans/Alternate positions
W Mar 2	MUS-Script Discussion	-Scenic breakdown -General inspiration layout
Spring Break March 5-13		
M Mar 14	Lecture	Advanced Sketchup
W Mar 16	MUS-Initials	-Scenic research/inspiration layouts -Thumbnail/rough storyboard sketches of major looks
M Mar 21	Lecture	Animated scene change videos
W Mar 23	MUS- Prelims	-Updated research/inspiration layouts -Storyboard sketches/ rough renderings -AutoCAD groundplan and center line section
M Mar 28	Lecture	TBD
W Mar 30	Lecture	TBD
M Apr 4	Lecture	TBD
W Apr 6	MUS- Revisions	-Updated research/inspiration layouts -Digital rendering storyboard -Prelim drafting packet: groundplan, center line section, and elevations of all major units
M Apr 11	Lecture	TBD
W Apr 13	MUS- Animation Check-in	At least 50% complete
M Apr 18	Lecture #12	Adv. model making: making a model move
W Apr 20	MUS- Finals	-Written design statement -Animated scene change video -Storyboard packet- revised digital renderings with scene-by-scene groundplans -Revised drafting packet: composite groundplan, center line section, and elevations

NOTE: This class will not meet during finals week